



APPLICATION FOR PRIVATE LOGGING DEVICES ON CITY OF CAPE TOWN METERS

Please forward the completed application form to water@capetown.gov.za or hand it in at your closest municipal walk-in centre.

SECTION A

Application is hereby made for the approval and installation of a private logging device on a City of Cape Town water meter.

The owner must ensure there is a City water meter at the property prior to the application being made.

The service provider must install the private logging device with the property owner's authorisation and under supervision of officials from the City's Meter Management and Revenue Protection Section.

If any contravention is recorded that would constitute a breach of the City of Cape Town Water and Sanitation By-law, the owner or service provider will be charged for such contravention. If found guilty of non-adherence with the By-law, this agreement will be null and void. As the owner or service provider I/we hereby undertake to have such device removed from the water installation if such breach is recorded.

As the owner or service provider I/we will not hold the City liable for any incident flowing from the use of a private logging device on a City water meter. This will inter alia include any incident in respect of the quality, maintenance, damage, vandalism or theft of the private logging device or any loss to the owner flowing from actions by the City that form part of the meter replacement programme or day-to-day operations for maintenance on the City's infrastructure.

Should the City in future decide to install City logging devices, I/we as the owner or service provider will not hold the City liable for any incident or costs flowing from the use of the private logging system.

SECTION B

Property/erf no: Business partner number:

Municipal account number: City meter no

For office use only:

Finance and Commercial: Master Data Section must verify that there is an active account and City meter. In the absence of a water meter, the Master Data Section must STOP the application process.

SECTION C: OWNER'S DETAILS

Full name: ID:

Address: Postal code:

Tel: (W) (H).....

Email address:

SECTION D: PROPERTY DETAILS

Street no

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Street name

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Unit no	Name of building
	Town

As the owner(s) of the above property I/we agree to the terms set out in this document (including items listed under important information) and relevant sections of the City of Cape Town Water By-law.

Owner's signature: _____ Date:

SECTION E: SERVICE PROVIDER'S DETAILS

Name of company
Registration no of company
VAT registration no

Street no	Street name
Unit no	Name of building
	Town

Name of director
Mr/Ms/Dr

Tel	
Work	Home

Email address

Postal address

As the service provider to the above property I/we hereby accept and agree to the terms set out in this document (including items listed under important information) and relevant sections of the City of Cape Town Water By-law.

Service provider's signature: _____ Date:

Signed at:

For office use only: Finance and Commercial: Master Data Section to ensure that the application and all the requirements are furnished. Once the owner has complied with the requirements set out in this agreement, the application must be handed to the Meter Management and Revenue Protection Section for approval and supervision.

DOCUMENTATION REQUIRED WHEN APPLYING FOR PRIVATE LOGGING DEVICE ON CITY METERS

Tariff category

Domestic full	Domestic cluster (external)	Domestic cluster (City)	Industrial and commercial	Miscellaneous	Other
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Owner's requirements

No	Item	Yes	No
1	ID		
2	Ownership documents (title deeds)		
3	Trust: registration document		
4	Constitution of body corporate or homeowner's association		
5	Company registration documents		
6	Letter of authority from institution for person applying on its behalf		
7	ID of the duly authorised individual		
8	VAT registration documents		

Service provider requirements

No	Item	Yes	No
1	Company registration documents		
2	ID of company director(s)		
3	Letter of authority from company for person applying on their behalf		
4	ID of the duly authorised individual		
5	VAT registration documents		

IMPORTANT INFORMATION

1. The permission is granted subject to the applicant(s) complying with the City's Water and Sanitation Department's legislative requirements.
2. This permission does not detract from any rights or recourses available to the City's Water and Sanitation Department.
3. The City will not accept responsibility for damage to or loss of logging devices when meters are replaced as part of standard replacement or maintenance programmes or any other eventuality (e.g. vandalism, theft, etc.).
4. The City will not install a new meter if the meter is not compatible with the logging device technology.
5. This application is applicable to conventional meters.
6. Please note that 15 mm and 20 mm water management devices already have similar functionality. In such a case the owner may consider obtaining a user interface unit at own cost. Liaison with the service provider is recommended for updating or re-configuration.